



OFFICE OF THE PRINCIPAL SHAHEED GHANISHAM



GOVT DEGREE COLLEGE DOONGI, RAJOURI-185151

SG/GDC/DKR/21/O/0637

Dated: 28.06.2024

Advisory Committee

ROLES AND RESPONSIBILITIES OF COLLEGE ADVISORY COMMITTEE

The advisory committee is the highest committee of the college. It is responsible for implementing the future plan of the college, regulating, maintaining and reviewing the standards of teaching and ensuring ongoing academic program in accordance with institute's mission. It also inculcates the culture of research in the student community besides ensuring free and fair examination system of the college. Members advisory committees are:

P Kajal Samyal (A/P)	(Member)
P Samina Khan (A/P)	(Member)
Mr Manzoor Hussain (Sr. Lab Asstt./Office I/C)	(Member)
Mr Shokit Hussain (Jr. Lab Asstt./ Office I/C)	(Member)

NAME OF THE CONVENORS OF COLLEGE ADVISORY AND OTHER IMPORTANT COMMITTEES:

- **P Ahsan Ahmed Wani (A/P),**
- 1. Convenor College Advisory Committee
- 2. Convenor College Development committee
- 3. Convenor Admission Committee
- 4. Convenor Scholarship Committee
- 5. Convenor Career Counselling Committee
- 6. Convenor Entrepreneurial ship and skill Development Committee
- 7. Convenor Drug de Addiction Committee
- 8. Convenor Grievance Redressal Male Committee
- 9. Convenor Time Table Committee
- 10. Convenor Workload Committee
- 11. Convener IQAC /NAAC Coordinator Committee
- 12. RTI/PIO
- 13. Convenor College Genset Committee
- 14. Convenor Document Verification Committee
- 15. Convenor Career Counselling Committee
- 16. Convenor Income Tax Verification Committee
- 17. Convenor NSS Programme Officer

➤ **P Kajal Samyal(A/P)**

1. Convenor Internal Assessment Cum University Examination Committee
2. Convenor Discipline /Anti-ragging Committee³
3. Convenor Library Committee
4. Convenor Sports Committee
5. Convenor First Aid Committee
6. Convenor Eco club, Sports club, Shikshit Bharat
7. Convenor NSS Advisory Committee
8. Convenor Store Stock Verification Committee

➤ **P Samina Khan (A/P)**

1. Convenor Purchase Committee
2. Convenor Hospitality and protocol Committee
3. Convenor Website Committee
4. Convenor Career Counselling Committee
5. Grievance Redressal Female Committee
6. Tour and Picnic Committee
7. Time Table Committee
8. Workload Committee
9. Cultural, Literary, Seminar and Conference Committee
10. Prospectus and College News Letter Committee
11. Women Cell Internal Complaint Committee
12. Red Ribbon Committee

Sd/-
Principal